

BYLAWS OF THE AUBURN UNIVERSITY HARRISON SCHOOL OF PHARMACY STUDENT COLLEGE OF CLINICAL PHARMACY

I. NAME

This organization shall be known as the “Auburn University Harrison School of Pharmacy Student College of Clinical Pharmacy,” hereinafter referred to as “SCCP.”

II. PURPOSE

The SCCP shall adopt the purposes of the American College of Clinical Pharmacy (ACCP). The mission statement of the SCCP is as follows:

The mission of SCCP is to increase student awareness in the area of clinical pharmacy by providing information about opportunities and careers within the field of clinical pharmacy, promoting the development of leadership and other skills necessary to perform duties required by a clinical pharmacist as a member of a multi-disciplinary team, and encouraging excellence in patient care, research, and education.

III. MEMBERSHIP AND DUES

Membership in the SCCP shall be available to full time students enrolled in the Auburn University Harrison School of Pharmacy who are current student members of ACCP.

IV. OFFICERS

The SCCP shall have the following officers: President, President Elect, Secretary, Treasurer, Auburn Liaison, and Mobile Liaison. These officers, in collaboration with the SCCP faculty advisors, shall constitute the Executive Committee of the SCCP, and the authority for the governance and general operation of the SCCP shall be vested in this body. To hold office, a student shall be in good academic standing within the Auburn University Harrison School of Pharmacy and be an active member of the SCCP.

Duties

- ❖ **President.** The president shall be the principal elected officer of the SCCP, shall preside over all business meetings, and appoint, in collaboration with the Executive Committee, any and all committees within the SCCP and their

chairperson(s). The president shall represent the SCCP at any times and places deemed necessary by the SCCP and the Executive Committee.

- ❖ **President Elect.** The President-Elect shall assume all responsibilities of the President in his or her absence, shall assist the President in all responsibilities, and shall perform other duties and responsibilities as determined by the President. The President-Elect shall preside over any and all committees within the SCCP and facilitate communication between those committees and the Executive Committee. The President-Elect shall assume the office of President upon completing the one year term as President-Elect. The President-Elect must be a student entering their P3 or P2 year.
- ❖ **Secretary** The Secretary shall maintain accurate records of the SCCP membership and minutes at all meetings. The Secretary shall serve as a correspondent for all members of the SCCP by distributing meeting minutes as well as helping the President and Executive Committee to schedule monthly meetings and events. The Secretary must be a student entering their P3 or P2 year.
- ❖ **Treasurer:** The Treasurer shall, in collaboration with the Executive Committee, establish a budget and maintain an accurate record of any SCCP dues, receipts, income, and expenditures. The Treasurer must be a student entering their P3 or P2 year.
- ❖ **Auburn Campus Student Liaison.** The Auburn Campus Student Liaison, in collaboration with the Mobile Campus Student Liaison, shall be responsible for communicating any and all activities of the SCCP to the American College of Clinical Pharmacy. The Auburn Campus Student Liaison shall work in conjunction with the Mobile Campus Student Liaison to keep both campuses, and all members, informed of any and all SCCP activities. Both the Mobile and Auburn Campus Student Liaison shall maintain in communication with the fourth year members completing rotations at various locations throughout the state. Additionally, the Student Liaisons shall be responsible for attending all HSOP Student Council Meetings on behalf of SCCP and reporting back to the SCCP Executive Committee. The Auburn Campus Student Liaison must be a student entering their P3 or P2 year.
- ❖ **Mobile Campus Student Liaison.** The Mobile Campus Student Liaison, in collaboration with the Auburn Campus Student Liaison, shall be responsible for communicating any and all activities of the SCCP to the American College

of Clinical Pharmacy. The Mobile Campus Student Liaison shall work in conjunction with the Auburn Campus Student Liaison to keep both campuses, and all members, informed of any and all SCCP activities. Both the Mobile and Auburn Campus Student Liaison shall maintain in communication with the fourth year members completing rotations at various locations throughout the state. Additionally, the Student Liaisons shall be responsible for attending all HSOP Student Council Meetings on behalf of SCCP and reporting back to the SCCP Executive Committee. The Mobile Campus Student Liaison must be a student entering their P3 or P2 year.

Election and Terms of Office

The offices of President Elect, Secretary, Treasurer, Auburn Liaison, and Mobile Liaison shall be voted on annually by secret ballot by a majority vote of all members in good standing. Officers will serve for a term of one year.

Any vacancy in the offices of President Elect, Secretary, Treasurer, Auburn Liaison, and Mobile Liaison shall be filled through appointment of the Executive Committee within two weeks. The appointed individual shall complete the original term of office. If a vacancy in the office of President should occur, the vacancy shall be filled by the President Elect.

V. MEETINGS

The President shall conduct business meetings of the Executive Committee and general membership meetings at least once per month during the academic year.

VI. ADVISOR(S)

The SCCP faculty advisor(s) shall be current members of the American College of Clinical Pharmacy wishing to promote student awareness in the area of clinical pharmacy.

VII. AMENDMENTS

Any and all amendments to these documents must receive a two-thirds (2/3) vote of all SCCP members. Members shall present any proposed amendments to the President in writing at least two weeks prior to a regularly scheduled meeting. The President shall schedule the amendment as an item of new business to be discussed

at the next regularly scheduled meeting. Once approved, the amendment shall be adopted.