

Auburn University Chapter- AIAA, CONSTITUTION

ARTICLE I

NAME AND OBJECTIVE PURPOSE

1.1 Name The name of this organization is the American Institute of Aeronautics and Astronautics, Inc. (AIAA), hereinafter referred to as AU AIAA. AU AIAA is a scientific and engineering membership society incorporated under the State of New York Not-for-Profit Corporation Law. The Auburn University Chapter of AU AIAA is referred to as AU AIAA.

1.2 Purpose The purpose of AU AIAA is to advance the arts, sciences, and technology of aeronautics and astronautics and to nurture and promote the professionalism of those engaged in these pursuits at Auburn University. AU AIAA shall encourage original research, foster the dissemination of new knowledge, further the professional development of those engaged in scientific and engineering activities, improve public understanding of the profession and its contributions, foster education in engineering and science, promote communication among engineers and scientists and with other professional groups, and stimulate outstanding professional accomplishments.

1.3 Gender Usage The use of the masculine gender is intended to be interchangeable with the feminine gender wherever it occurs in this Constitution.

ARTICLE II

BYLAWS (See AU AIAA Bylaws)

2.1 Bylaws Bylaws shall be established as hereinafter set forth for the purposes of governing the operations and administration of AU AIAA. The term "Bylaws" as used in this Constitution refers only to Institute Bylaws.

2.2 Bylaws Amendments The elected officials, hereinafter referred to as the officers, at a regularly called meeting may make, amend, or revoke the Bylaws by a majority vote of all members.

ARTICLE III

MEMBERSHIP

3.1 Eligibility All persons engaged in the educational or professional practice of the arts, sciences, or technology of aeronautics or astronautics, or in other work, which contributes to the advancement of aeronautics or astronautics, shall be eligible for membership in AU AIAA, providing they are a student at Auburn University.

ARTICLE IV

NOMINATIONS AND ELECTIONS

4.1 Nominations Members will select, as required, nominees for President, Vice President, Secretary, Treasurer, and Historian.

4.2 Elections Elections shall be conducted by paper or electronically of the voting members of AU AIAA. Election of Officers shall be by the plurality approval of the members casting ballots. Elections shall

4.3 Tenure The term of office of all Directors shall be 1 year

ARTICLE V

CONSTITUTIONAL AMENDMENTS

5.1 Constitutional Amendments Amendments may be proposed at any general meeting and adopted by a petition signed by at least 2/3 of the members or by a resolution adopted by a majority of the officers.

5.1.1 Adoption A proposed constitutional amendment shall be adopted if it receives the favorable vote of 2/3 of all votes cast provided that the number of votes cast is at least 15% of the number of qualified voters. If adopted, the amendment shall take effect at such time as specified in the ballot.

By-Laws of an AIAA Student Branch

**STUDENT BRANCH OF
THE AMERICAN INSTITUTE OF AERONAUTICS AND
ASTRONAUTICS**

ARTICLE I

Name

The name of this organization shall be the Auburn University
student branch of the American Institute of Aeronautics and Astronautics.

ARTICLE II

Objective

The Objective of this organization is to further, within its locality, the purposes and programs of the American Institute of Aeronautics and Astronautics.

ARTICLE III

Membership

1. All local members must be current dues paying members of AIAA.
2. Any full-time graduate or undergraduate student at Auburn University that is a current dues paying member of AIAA is considered to be a member of this student branch by AIAA HQ. Local dues may be required.
3. Student Branches may charge local dues.

ARTICLE IV

Officers

1. The officers of the student branch shall be chosen from among the student members.
2. The officers of the organization shall consist of a, at least, Chair, Vice Chair, Secretary, and Treasurer.
3. All officers shall be elected for a term of one year. Officers may serve more than one term but must be reelected.
4. Officers shall be elected in the following manner:
 - a. A nominating committee shall nominate a minimum of one candidate for each office.
 - b. The report of the nominating committee shall be made one meeting in advance of the election meeting. At this time, nominations from the floor may be made.
 - c. A ballot shall be presented to the members at the meeting for a vote or may be sent via email or other applicable traceable communication method.
5. The duties of the Chair shall be to preside at all regular meetings of the organization, to preside at all meetings of the Executive Committee, and to serve as ex-officio member of all other committees. At the end of the academic year, the Chair shall submit to headquarters a report of the activities of the branch for the year.
6. The Vice-Chair shall assume the duties of the Chair in his/her absence and shall perform such duties as are generally associated with the office or assigned by the Chair.
7. The Secretary shall maintain minutes of the meetings of the branch and shall be custodian of all its records not specifically assigned to others. He/she shall conduct the correspondence of the branch and Executive Committee and send out notices of the meetings and shall keep a full and correct

- list of the members and their addresses.
8. The Treasurer shall have charge of the funds of the branch and shall make all required financial reports and such expenditures as may be authorized by the branch or Executive Committee.
 9. If an officer, other than the Chair, is unable to perform his/her duties, the Chair may appoint a member to serve in his/her seat for the remainder of the term of office. A vacancy in the office of Chair is filled by the Vice Chair.

ARTICLE V

Faculty Sponsorship and Liaison with Headquarters

The branch shall show to the Board of Directors of the American Institute of Aeronautics and Astronautics evidence of faculty sponsorship in order to assure continuity of purpose and activities and conformity with the rules and regulations governing student activities at the institution. To this end headquarters:

- (a) Requires that the initial step in the organization of a student branch be the agreement of at least one faculty member that is a current AIAA dues paying member agree to serve as sponsor for the branch.
- (b) Requests announcements of new officers and coverage of special programs for release to the AIAA publications.

ARTICLE VI

Executive Committee

1. The Executive Committee shall consist of the four officers (Chair, Vice Chair, Secretary, and Treasurer) and all committee chairmen. They shall have general supervision of the work of the branch and shall perform such other duties, as the branch shall determine. The faculty advisor shall be an ex-officio member of the committee and a professional member of AIAA.
2. There shall be as many committees with as many members as deemed necessary by the branch membership to carry on the work of the branch. Committee chairs are appointed by the Branch Chair with the approval of the branch officers.

ARTICLE VII

Meetings, Procedures and Quorums

1. A minimum of at least four technical meetings per school year shall be held. Special meetings of the branch may be held at the call of the Chair or upon written request of 20% of the membership.
2. A quorum at any meeting of the student branch shall be at least 25% of the members of the branch.
3. Five members present shall constitute a quorum at any meeting of the Executive Committee.
4. The rules contained in *Robert's Rules of Order Revised* shall cover this branch in all cases to which they are applicable and in which they are not inconsistent with these bylaws or the bylaws of the American Institute of Aeronautics and Astronautics.

ARTICLE VIII

Financial Affairs

1. The fiscal year shall coincide with the AIAA fiscal year (October to September of the following year).
2. The branch shall not incur any obligations in excess of \$500.00 over the funds on hand.
3. In the event that the student branch should go through dissolution, then all assets shall be transferred to Auburn University, the university where the organization was established, or to AIAA Headquarters.

ARTICLE IX

Amendments and Limitations

1. The members of the branch shall in all respects be governed by these by-laws, which are subject to the provisions of the constitution and the bylaws of the American Institute of Aeronautics and Astronautics.
2. Amendments to these by-laws may be made by a two-thirds affirmative vote of those student branch members present at a special meeting called for the express purpose of changing these by-laws. Such a meeting must be announced at least 10 days in advance. An amendment may be proposed by the Executive Committee or by a member petition to the Secretary. At least 10% of the membership endorses such a petition. No less than five members can offer such a petition when 10% of the membership is less than five individuals. No amendment that is inconsistent with the by-laws or the constitution of the American Institute of Aeronautics and Astronautics shall be submitted to vote.
3. These bylaws and any amendment hereof shall promptly, after adoption by the branch, be submitted to the Student Activities Committee of the American Institute of Aeronautics and Astronautics via Student Programs for approval. All amendments are subject to approval by the Student Activities Committee.

Certified as correct:

Dr. Joe Majdalani

Bethany Bittinger

6-Jul-2015

Faculty Advisor

Student Branch Chair

Date

Printed



6-Jul-2015

Faculty Advisor

Student Branch Chair

Date

Signatures