

# **Constitution of AUKSA**

## **(Auburn University Korean Student Association)**

### **Article I Name**

At this time we are a group that are representing Auburn University Korean Students, therefore hereinafter referred as AUKSA (Auburn University Korean Student Association.)

### **Article II Purpose**

The Korean Student Association (KSA) is an organization for the Korean American, Korean Adopted, and Korean International students of the Auburn University. Our mission is to spread Korean culture throughout the community to have a strong sense of unity, pride and communication. We are also devoted to contributing our efforts to support the Asian and Korean community through volunteer work and by hosting social and educational events.

### **Article III Membership**

#### [1] Requirements

Korean related Students who are attending Auburn University are qualified to submit a registration form.

#### [2] Rights and Duties of members

Followings are the rights and duties of members of AUKSA; Members have rights to speak, voting rights, rights to vote, eligibility for election. Their Duties are obligated to membership fees, compliance with the rules of AUKSA, this includes notified and attendance at various meetings and events that AUKSA is holding.

#### [3] Withdrawal membership

Withdrawal of membership is left to a free will of an individual.

#### [4] Expulsion membership

If missed/unattended a meeting without an excuse more than three times, with the unanimous decision of the executive, members can be dismissed or face an expulsion from the AUKSA.

### **Article IV Executive Board**

[1] Composition and Terms: Officers of the Executive Board and their terms are specified in the Bylaws.

[2] Duties: The Executive Board shall be the chief policy- and decision-making body of the KSA, subject to ratification by the membership. It shall establish

objectives, budgets and take necessary actions to accomplish the KSA mission and goals.

- [3] All actions of the Executive Board must be consistent with the KSA Constitutions and Bylaws.

#### **Article V Advisor(s)**

The duties of the Advisor(s) is to provide guidance and assistance to the Executive Board concerning.

- [1] The long-term development and growth of KSA
- [2] Major events sponsored by KSA

#### **Article VI Elections and Nominations**

The Procedures for nomination and elections are specified in the bylaws.

#### **Article VII Meetings**

- [1] Quarterly Meeting: Regular general meetings of the organization shall be held at least once per quarter.
- [2] Special Meetings: Special Meetings may be called at any time by the officers of the Executive Board. A concerted effort must be made by the officers to ensure that all members are aware of these meetings.

#### **Article VIII Amendments**

Revisions to the KSA Constitution and Bylaws must be proposed through the Executive Board and approved by two-thirds of the voting members in a general meeting.

## **Bylaws of Korean Student Association Auburn University, Auburn AL**

### **I. Membership**

- [1] Application for Membership: Individuals interested in becoming a Member should submit a completed application form and pay the membership dues specified in the bylaws. An annual membership fee is \$10.00.
- [2] Right to Vote: Members must attend at least one meeting before obtaining the right to vote.
- [3] Right to Hold Office: Members must fulfill the following qualifications in order to run for the position of officers:
  - (A) Be a member in good standing for at least one quarter.
  - (B) Have regularly attended meetings.
  - (C) Expected to be a student at Auburn University for one fiscal year.

- [4] Friends of KSA: Non-members who contribute to KSA should be acknowledged as "Friends of KSA" and so designated in printed materials.

## **II. Terms**

- [1] Fiscal Year: The fiscal year of the KSA runs from starting of fall semester to end of spring semester.
- [2] Membership: The membership term is one year starting of fall semester to end of spring semester.
- [3] Terms of Officers of Executive Board: Terms of all officers shall be one fiscal year. All officers shall assume office on start of fall semester each year.

## **III. Executive Board**

- [1] Officers: The officers of the executive board shall be the President, Vice-president, Secretary, Treasurer, and SAA (sergeant at arms). The members shall elect the President and Vice-president from among themselves at a general meeting in spring semester (Amended Dec 9<sup>th</sup>, 2014). The President and Vice-president shall appoint Secretary, Treasurer, and SAA in a case where the position is vacant (Amended Dec 9<sup>th</sup>, 2014). The officers serve a term of one year from beginning of fall semester to end of spring semester (Amended Dec 9<sup>th</sup>, 2014). A member that has been appointed a President or Vice-President of AUKSA previously cannot be elected either or positions again. (Amended Oct 16<sup>th</sup>, 2014)
- [2] Duties of Officers.
- (A) President shall
- (1) Provide overall leadership to the organization, setting overall goals for the year.
  - (2) Organize and schedule meetings and oversee all activities and projects of the KSA.
  - (3) Serve as spokesperson and/or representative for KSA at all external events.
  - (4) Call and preside at the Executive Board and General Meetings.
- (B) Vice-President shall
- (1) Support and assist the President.
  - (2) Take over the duties of President if the President's position becomes vacant.
- (C) Treasurer shall
- (1) Carry signatory power to access KSA funds.
  - (2) Provide regular financial updates to the Executive Board, as requested.
  - (3) Be responsible for accounts payable and receivable and financial record keeping.
  - (4) Prepare an annual report by the May meeting of each year.
- (D) Secretary shall

- (1) Be responsible for taking the minutes at all meetings.
- (2) Maintain and update KSA records.
- (E) SAA (Sargent at arms) shall
  - (1) Maintain and update the KSA's bylaws.
  - (2) Prepare locations of meetings and events.

#### **IV. Election of Executive Board**

- [1] Time of Election: Election for the President and Vice-President shall be held annually in Spring semester for a better transition of officers.
- [2] Call for Election: The outgoing President shall call for the election and should allow a reasonable amount of time for notification to membership.
- [3] Candidacy Declaration: All members of the KSA are eligible to run for officers of the Executive Board.
- [4] Method of Election: The President and Vice-President shall be elected by a majority of voting members. Each member shall submit one vote per position.
- [5] Other officers of the Executive Board shall be appointed by the President and Vice-President if position is vacant.

#### **V. Invitation of Advisor(s)**

- [1] Time of Invitation: Invitation for the Advisor(s) shall be held annually in May.
- [2] Call for Invitation: The outgoing President shall call for the invitation and should allow a reasonable amount of time for notification to membership.
- [3] Candidacy Declaration: Any faculty member and staff of Auburn University are eligible to be nominated as the advisor by voting members.
- [4] Method of Election: The advisor(s) shall be invited by a majority of voting members. Each member shall submit one vote.

#### **VI. Committees**

Special committees of KSA may be established by the Executive Board, such as Election Committee, Membership Committee, Events Committee, etc.

#### **\*Bylaws and Constitution constituted by 3rd gen KSA committees:**

President: **Sang Mo**  
Vice-president: **Ye Been Lee**  
Treasure: **Soo Yong Kim**  
Secretary: **Hannah Cho**  
SAA: **So Hee Min**  
SAA: **Tae Yoon Moon**

#### **\*Bylaws and Constitution constituted and Declared on August 19th, 2014.**

**\*Bylaws and Constitution amended on:** (Dec 9<sup>th</sup>, 2014), (Oct 16<sup>th</sup>, 2014).