

Constitution of Universities Fighting World Hunger | Auburn Flagship Chapter Updated July 2020

Article I: *Name*

Section I: The name of this organization shall be Universities Fighting World Hunger -- Auburn Flagship Chapter, abbreviated as UFWH | Auburn.

Section II: UFWH | Auburn was formerly known as the Committee of 19, which was representative of the 19 cents a day it took to feed a hungry child in a developing country at the time of founding in partnership with the World Food Programme of the UN in 2004.

Article II: *Purpose*

Section I: The primary purpose of this organization is to educate Auburn University students and the Auburn community about international and domestic hunger. This organization will work to alleviate hunger through activities and programs which raise awareness or funds.

- a. Such activities and programs include Hunger Awareness Week, Cans For a Cause, the Coffee Crawl, Empty Bowls, and the annual Universities Fighting World Hunger summit.

Section II: As the flagship chapter of Universities Fighting World Hunger, UFWH | Auburn strives to serve as a model and inspiration among a global network of hunger fighters and students.

Section III: The goals set forth by UFWH | Auburn shall be achieved through the participation of every school and college on campus, as well as any student organization that wishes to become involved.

Article III: *Membership*

Section I: Membership includes, but is not limited to,

- a. A representative from each academic college or school from Auburn University.
- b. A representative from the Student Government Association
- c. A representative from Greek Life
- d. A representative from the Black Student Union

e. A representative from the International Student Organization

f. A representative from Athletics

g. A representative from the Honors College

h. A representative from the Graduate Student Council

i. A representative from any hunger-focused organizations present on campus

Membership is restricted to regularly enrolled Auburn University students, faculty, and staff. Non-enrolled students, spouses, faculty, and staff may be associate members; however, they may not vote or hold office. No university student may be denied membership on the basis of race, sex, religion, national origin, color, age, disability, gender identity or expression, sexual orientation, or veteran status as outlined in the Auburn University Policy Regarding Prohibited Harassment of Students.

Section II: Each representative is expected to adhere to several membership standards.

- a. Each representative is required to attend all mandatory events and meetings.
- b. Each representative is required to form a subcommittee within their college.
 - i. Representatives and their subcommittee are required to plan at least one project, event, or fundraiser that focuses on hunger and food insecurity per semester.
 - ii. Representatives from organizations may form a subcommittee but are not required.
 - iii. The subcommittee membership is open to any and all students within each college.
- c. A maximum of three absences per semester are allowed regardless of excuse.
 - i. A representative will be given a warning if three absences have accrued. Further absences may result in the dismissal of said representative.
- d. Each representative is required to participate in concourse hours during O-Days, fundraisers, etc.
 - i. If there is a class conflict, a schedule must be produced to be excused.
- e. A GPA of 2.5 must be maintained in order to remain eligible for the representative position.

Section III: All Representatives are voting members of UFWH | Auburn.

Section IV: A quorum will be met when 2/3 of the representatives are present at the meeting.

Voting can only occur when a quorum is present.

Article IV: Officers/Executive Team

Section I: There shall be a President, Vice President, Secretary, and Treasurer selected by a majority vote of UFWH | Auburn members. The roles of the Officers/Executive Team include, but are not limited to, the following:

- a. President - The role of the President shall be to preside over all meetings; ensure UFWH | Auburn follows Auburn University organization requirements; propose events, projects, and fundraisers to be voted on by the Committee; and serve as the official spokesperson for the organization.
 - i. Must have served as a member of the executive board for at least one year.
 - ii. Must be of at least junior standing.
 - iii. The President is limited to two terms.
- b. Vice President - The role of Vice President shall be to assist the president in all matters concerning the organization and its meetings and maintain up-to-date information on the AU Involve page concerning events and fundraisers.
 - i. Must have served as a representative for at least one year.
 - ii. Must be of at least junior standing.
 - iii. The Vice President is limited to two terms.
- c. Secretary - The role of the Secretary shall be to document all meetings, keep accurate records of attendance at meetings and participation in activities/fundraisers.
 - i. Must have served as a representative for at least one year.
 - ii. Must be of at least sophomore standing.
 - iii. The Secretary is limited to two terms.
- d. Treasurer - The role of the Treasurer shall be to manage the organization's finances by creating a budget, depositing donations and raised funds, managing the purchasing card, and updating the executive team on the current state of the account at meetings.
 - i. Must have served as a representative for at least a year.
 - ii. Must be of at least sophomore standing.
 - iii. The Treasurer is limited to two terms.

Section II: Officers will hold their office during the entire academic year, starting in May.

Section III: Should an officer fail to uphold their responsibilities, the Committee can vote to impeach them with a 2/3 vote.

Section IV: Each member of the committee has equal say in all discussions, and all meetings are open to the public in accordance with the State of Alabama's Sunshine Laws.

Section V: Officer elections shall take place at the final meeting in the month of February.

- a. Elections shall be voted on by representatives.

- b. Newly elected officers shall assist in the recruitment and acceptance of future representatives, which shall occur in the month of March.
- c. Newly elected officers will assume their official positions at the final meeting of the spring semester.

Article V: *Advisors*

Section I: Each representative on UFWH | Auburn is encouraged to seek an advisor within their college.

Section II: The role of the advisor is to support the representative in organizing and implementing hunger initiatives and subcommittees within the representative's school, college, or organization, as well as lend support to campus-wide UFWH activities.

Article VI: *Meetings*

Section I: Each meeting of UFWH | Auburn will be open to members, advisors, and the general public to attend.

Section II: Meeting will be held every other week. On the off weeks, representatives are expected to hold their subcommittee meetings.

Section III: Members must be given at least 24 hours notification to all non-regularly scheduled meetings.

Article VII: *Relationships*

Section I: UFWH | Auburn shall work in direct conjunction with and uphold the ideals of Auburn University, the Hunger Solutions Institute, and United Nations World Food Programme.

Section II: UFWH | Auburn shall seek out partnerships with any relevant organization including, but not limited to, the Student Government Association, the Food Bank of East Alabama, the Hunger Solutions Institute, etc.

Article VIII: *Parliamentary Authority*

Section I: Each meeting shall be run by the President. If the President is unable to attend the meeting, the Vice President will lead the meeting.

Section II: An agenda is to be drafted by the President and Vice President and shall be given to the executive board prior to the beginning of each meeting. The agenda will be given to any member upon request. Minutes will be sent out by the Secretary within three days of the meeting.

Article IX: *Amendments*

Section I: Amendments to the Constitution and the Bylaws must be submitted in writing to the President at least a week before being voted upon.

Section II: Discussion on any amendments may occur by the committee at any time once the amendment has been submitted.

Section III: Amendments to the Constitution must be approved by a 2/3 vote of the Committee. Amendments to the Bylaws must be approved by the majority of the membership of the committee.